



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Council

Date: **Wednesday 22 May 2024**

Time: **6.00 pm**

Place: **Council Chamber**

For any further information please contact:

Democratic Services

committees@gedling.gov.uk

0115 901 3844

Council

Membership

Mayor

Councillor Julie Najuk

Deputy Mayor

Councillor Ron McCrossen

Councillor Michael Adams
Councillor Roy Allan
Councillor Sandra Barnes
Councillor Stuart Bestwick
Councillor David Brocklebank
Councillor Lorraine Brown
Councillor John Clarke
Councillor Jim Creamer
Councillor Andrew Dunkin
Councillor Boyd Elliott
Councillor David Ellis
Councillor Rachael Ellis
Councillor Roxanne Ellis
Councillor Andrew Ellwood
Councillor Paul Feeney
Councillor Kathryn Fox
Councillor Des Gibbons
Councillor Helen Greensmith
Councillor Jenny Hollingsworth
Councillor Paul Hughes

Councillor Alison Hunt
Councillor Viv McCrossen
Councillor Marje Paling
Councillor Michael Payne
Councillor Lynda Pearson
Councillor Sue Pickering
Councillor Catherine Pope
Councillor Grahame Pope
Councillor Kyle Robinson-Payne
Councillor Alex Scroggie
Councillor Martin Smith
Councillor Sam Smith
Councillor Ruth Strong
Councillor Clive Towsey-Hinton
Councillor Jane Walker
Councillor Michelle Welsh
Councillor Henry Wheeler
Councillor Russell Whiting
Councillor Paul Wilkinson

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SUMMONS

The annual general meeting of the Borough Council will be held on Wednesday 22 May 2024 at 6.00 pm to transact the business as set out below.



Mike Hill
Chief Executive

AGENDA

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| 1 | Thought for the day | |
| 2 | Apologies for absence | |
| 3 | Mayor's announcements | |
| 4 | Declaration of interests | |
| 5 | To elect a Mayor for the ensuing year | |
| 6 | Vote of thanks to the outgoing Mayor | |
| 7 | To appoint a Deputy Mayor for the ensuing year | |
| 8 | To appoint a Youth Mayor for the ensuing year | |
| 9 | Vote of thanks to the outgoing Youth Mayor | |
| 10 | To receive notification of portfolio holders and membership of the cabinet | 5 - 10 |
| | Report of the Leader of the Council | |
| 11 | To recognise leaders of political groups | |
| 12 | To approve the schedule of meetings for the ensuing year | 11 - 14 |
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Report of the Democratic Services Manager



Report to Council

Subject: Notification of Portfolio Holders and membership of the Cabinet

Date: 22 May 2024

Author: Leader of the Council

Wards Affected

All

Purpose

To notify members of the Portfolio Holders and membership of Cabinet for the ensuing year.

Key decision

This is not a key decision.

Recommendation:

That Council notes the appointments as at appendix 1.

1 Background

Members are asked to note the membership of Cabinet and the Portfolio Holders at the annual general meeting of the Council.

2 Proposal

It is proposed that Council notes the appointments of Portfolio Holders and Cabinet membership.

3 Alternative Options

To not note the appointments and have an unclear executive arrangement.

4 Financial Implications

There are no direct financial implications associated with this report.

5 Legal Implications

The Local Government Act 1972, the Localism Act 2011, and local Government Acts and Regulations made prescribe the governance arrangements for local authorities in considerable detail. They require councils to ensure that there is a clear leadership in place and this report notifies members of the executive arrangements for the ensuing year.

6 Equalities Implications

No direct implications as a result of this report.

7 Carbon Reduction/Environmental Sustainability Implications

No direct implications as a result of this report.

8 Appendices

Appendix 1 – Composition of Cabinet

9 Background Papers

None identified

10 Reasons for Recommendations

To notify members of the Portfolio Holders and membership of Cabinet for the ensuing year.

Statutory Officer approval

Approved by: M Hill

Date: May 2024

On behalf of the Chief Financial Officer

Approved by: F Whyley

Date: May 2024

On behalf of the Monitoring Officer

Gedling Borough Council 2024/25

Composition of Cabinet

Leader of the Council

Councillor John Clarke

- Overall strategy and delivery of agreed Council priorities and objectives.
- Oversight of all Cabinet responsibilities.
- Building and developing relationships with partners at a local, regional, national and international level to pursue matters of interest to the Council and the community.
- Representing the interests of the Council and the wider community on the Local Enterprise Partnership, East Midlands Councils, and other key strategic local, regional and national bodies.
- Oversight of the Council's Partnership and Collaboration Agreements with key partners.
- Building and maintaining positive relationships with and between elected Members and employees.
- Promoting and encouraging effective corporate governance and the highest standards of probity.
- Emergency planning.
- Responding to the 'Cost of Living' crisis.

Deputy Leader and Portfolio Holder – Corporate Resources and Performance

Councillor Michael Payne

- Deputising for the Leader in all matters.
- Budget strategy, financial management and local taxation.
- Asset management, including the Council's investment property, sales and purchase of land.
- Information and Communications Technology, including digitalisation.
- Human resources, staff development and welfare.
- Customer experience and insight.
- Democratic services, governance.
- Member training and development.
- Communications and Social Media relations.
- Commercialisation, marketing and promotion
- Transformation of Council services.

Portfolio Holder – Environmental Services (Operations)

Councillor Marje Paling

- Maintenance of cemeteries and allotments.
- Waste management and recycling.
- Street cleansing.

Portfolio Holder – Public Protection

Councillor David Ellis

- Community protection, crime reduction and safeguarding.
- Modern slavery and hate crime.
- Food hygiene.
- Health and safety regulation.
- Private sector housing and selective licensing.
- Environmental prosecutions and enforcement.

Portfolio Holder – Climate Change and Natural Habitat

Councillor Viv McCrossen

- Carbon management and climate change.
- Carbon sequestration (offsetting) through blue/green infrastructure.
- Maintenance and development of parks and open spaces.
- Provision of play parks, pitches and other play facilities.
- Tree planting, woodland, and wildflower meadow areas.
- Air and water quality.
- Flood mitigation.

Portfolio Holder - Sustainable Growth and Economy

Councillor Jenny Hollingsworth

- Planning policy, development management, building control and land charges.
- Strategic development framework, including transport and community infrastructure, walkways and cycle-paths.
- Strategic housing and addressing empty homes.
- Business growth, economic development, and inward investment.
- Workforce development, employment and skills opportunities.
- Town and local centre economy.

Portfolio Holder – Lifestyles, Health and Wellbeing

Councillor Henry Wheeler

- Leisure Centres.
- Sports Development and physical activity.
- Arts and culture, including Bonington theatre/cinema.
- Health promotion and development.
- Social prescribing partnerships.
- Loneliness and isolation.
- Mental health, including dementia support.

Portfolio Holder – Communities and Place

Councillor Lynda Pearson

- Heritage.
- Community events.
- Engagement with the voluntary sector.
- Parish Council liaison.
- Senior's Council and other engagement forums.
- Rural affairs.

Portfolio Holder - Life Chances and Vulnerability

Councillor Kathryn Fox

- Housing benefits and homelessness.
- Equalities, diversity and inclusion.
- Refugees and resettlement.
- Member champion for women and the disabled.
- Domestic violence.
- Social mobility, including linkages to its markers of health, education, housing, income, race and gender.
- Engagement and consultation with young people, including play, events and addressing child poverty.
- Youth Council and Youth Mayor.
- Youth unemployment and apprenticeships, including working with schools.

All Portfolio holders have the authority to:

1. Make all executive decisions, within their area of responsibility, on matters which are not reserved to Cabinet and within the limitations of the Financial Regulations.
2. Monitor service performance, within their area of responsibility and take action to improve performance where necessary, in conjunction with the relevant Director.
3. Respond to consultation documents received by the Council within their area of responsibility.
4. Approve policies and procedures within their area of responsibility.
5. Authorise the commencement of any proceedings in connection with any offences within their area of responsibility.
6. Determine fees and charges within their area of responsibility.
7. Make recommendations to the Cabinet, within their area of responsibility, on matters reserved to Cabinet.

When taking decisions, professional advice from officers, including the statutory officers, should be taken into account.

The Cabinet will be supported by the following Policy Advisors:

Policy Advisor for Vulnerable Communities – Councillor Sandra Barnes – supporting the Portfolio Holder for Communities and Place and the Portfolio Holder for Life Chances and Vulnerability.

Policy Advisor for Environmental Services (Operations) – Councillor Paul Wilkinson – supporting the Portfolio Holder for Environmental Services (Operations).

Policy Advisors will not hold delegated responsibility but will support their respective Cabinet member on development and progression of specific Gedling Plan actions as appropriate. The precise focus for the work of each Policy Advisor will be agreed by the Leader, Deputy Leader and relevant Cabinet member in discussion with the Policy Advisor.



Report to Council

Subject: Schedule of meetings for the ensuing year

Date: 22 May 2024

Author: Democratic Services Manager

Wards Affected

All

Purpose

To seek approval of the schedule of council, cabinet and committee meetings for the 2024-25 municipal year.

Key decision

This is not a key decision.

Recommendation:

That Council approves the schedule of meetings as at appendix 1

1 Background

As required by the Constitution of the Council, approval is sought for a programme of ordinary meetings of the Council and its committees for the ensuing year.

2 Proposal

It is proposed that Council approves the schedule of meetings for the ensuing year.

3 Alternative Options

To not approve the schedule of meetings for the ensuing year and have no clarity of when Council, Cabinet and committee meetings are.

4 Financial Implications

There are no direct financial implications associated with this report.

5 Legal Implications

The Local Government Act 1972, the Localism Act 2011, and local Government Acts and Regulations made prescribe the governance arrangements for local authorities in considerable detail. They require councils to ensure that there is a clear committee structure in place and this report asks members to agree this.

6 Equalities Implications

No direct implications as a result of this report.

7 Carbon Reduction/Environmental Sustainability Implications

No direct implications as a result of this report.

8 Appendices

Appendix 1 – Committee schedule 2024/25

9 Background Papers

None identified

10 Reasons for Recommendations

To approve the schedule of meetings for the ensuing year.

<p>Statutory Officer approval</p> <p>Approved by: M Hill Date: May 2024 On behalf of the Chief Financial Officer</p> <p>Approved by: F Whyley Date: May 2024 On behalf of the Monitoring Officer</p>

<u>Committee Schedule 2024/25</u>			
Date	Time	Committee	Venue
June 2024			
4	5.30pm	Joint Consultative & Safety	Council Chamber
5	6.00pm	Planning	Council Chamber
6	2.00pm	Cabinet	Council Chamber
11	4.15pm	Environment & Licensing	Council Chamber
19	10.00am	Appointments & Conditions of Service	Council Chamber
25	6.00pm	Audit	Council Chamber
27	6.00pm	Standards	Council Chamber
July 2024			
9	4.15pm	Environment & Licensing	Council Chamber
10	6.00pm	Council	Council Chamber
15	5.30pm	Overview & Scrutiny	Council Chamber
22	5.30pm	Youth Council	Council Chamber
24	6.00pm	Planning	Council Chamber
25	2.00pm	Cabinet	Council Chamber
August 2024			
6	4.15pm	Environment & Licensing	Council Chamber
27	5.30pm	Joint Consultative & Safety	Council Chamber
September 2024			
3	4.15pm	Environment & Licensing	Council Chamber
4	6.00pm	Planning	Council Chamber
5	2.00pm	Cabinet	Council Chamber
17	6.00pm	Audit	Council Chamber
18	6.00pm	Council	Council Chamber
19	6.00pm	Standards	Council Chamber
23	5.30pm	Youth Council	Council Chamber
30	5.30pm	Overview & Scrutiny	Council Chamber
October 2024			
1	4.15pm	Environment & Licensing	Council Chamber
2	10.00am	Appointments & Conditions of Service	Council Chamber
3	2.00pm	Cabinet	Council Chamber
16	6.00pm	Planning	Council Chamber
November 2024			
4	5.30pm	Youth Council	Council Chamber
5	4.15pm	Environment & Licensing	Council Chamber
7	2.00pm	Cabinet	Council Chamber
12	5.30pm	Joint Consultative & Safety	Council Chamber
13	6.00pm	Council	Council Chamber
18	5.30pm	Overview & Scrutiny	Council Chamber
27	6.00pm	Planning	Council Chamber

December 2024			
3	4.15pm	Environment & Licensing	Council Chamber
4	10.00am	Appointments & Conditions of Service	Council Chamber
10	6.00pm	Audit	Council Chamber
12	2.00pm	Cabinet	Council Chamber
January 2025			
7	4.15pm	Environment & Licensing	Council Chamber
8	6.00pm	Planning	Council Chamber
13	5.30pm	Overview & Scrutiny	Council Chamber
22	6.00pm	Council	Council Chamber
30	2.00pm	Cabinet	Council Chamber
February 2025			
4	4.15pm	Environment & Licensing	Council Chamber
13	2.00pm	Cabinet	Council Chamber
12	6.00pm	Planning	Council Chamber
17	5.30pm	Youth Council	Council Chamber
18	5.30pm	Joint Consultative & Safety	Council Chamber
March 2025			
5	6.00pm	Council (Budget)	Council Chamber
10	5.30pm	Overview & Scrutiny	Council Chamber
11	4.15pm	Environment & Licensing	Council Chamber
18	6.00pm	Audit	Council Chamber
19	10.00am	Appointments & Conditions of Service	Council Chamber
20	6.00pm	Standards	Council Chamber
26	6.00pm	Planning	Council Chamber
27	2.00pm	Cabinet	Council Chamber
April 2025			
15	4.15pm	Environment & Licensing	Council Chamber
23	6:00pm	Planning	Council Chamber
28	5.30pm	Youth Council	Council Chamber
May 2025			
21	6.00pm	Council (AGM)	Council Chamber
22	2.00pm	Cabinet	Council Chamber



Report to Council

Subject: Appointments to scrutiny committee, standing ordinary committees and sub-committees of the Council

Date: 22 May 2024

Author: Democratic Services Manager

Wards Affected

All

Purpose

To make appointments to the committees of the Council, including chairs and vice chairs for the ensuing year.

Key decision

This is not a key decision.

Recommendation:

That Council approves the appointment of Chairs, Vice Chairs and members of the Council's standing ordinary committees, sub-committees and scrutiny committee as set out in appendix 1.

1 Background

In determining the membership of committees, account must be taken of the requirements of the Local Government (Committees and Political Groups) Regulations 1990 and 1991 made under sections 15 and 16 of the Local Government and Housing Act 1989. These regulations require that seats on committees and sub-committees are allocated to the political groups in a way which reflects the overall political balance of the Council. A political group is defined as a group consisting of two or more members.

The current political make-up of the Council is:

Labour group	26
Conservative group	9
Liberal Democrat group	4
Independent members	2

There are a total of 79 committee seats to be allocated for the 2024/25 municipal year. The allocation of seats on the committees and sub-committees of the Council is, therefore, as follows:

Committee	Total Seats	Lab	Con	Lib Dem	Ind
Planning	16	10	4	1	1
Environment And Licensing	11	7	3	1	0
Licensing Act Committee	11	7	3	1	0
Appeals & Retirements	7	5	1	1	0
Joint Consultative and Safety Committee	7	5	1	1	0
Audit Committee	7	5	1	1	0
Overview & Scrutiny Committee	13	8	3	1	1
Appointments and Conditions of Service	7	5	1	1	0
TOTAL	79	52	17	8	2

On 11 July 2012 Council agreed:

- a) Unanimously to set up a Standards Committee which is not politically balanced; and
- b) That the Standards Committee should consist of 2 representatives from each political group together with 2 co-opted non-voting members (1 independent and 1 Parish rep).

With the above in mind, the Standards Committee will be appointed as follows (the Standards Committee is not subject to proportionality):

	Total Seats	Lab	Con	Lib Dem
Standards Committee	6	2	2	2

Nominations to committees have been sought and received from group leaders/business managers and are attached at appendix 1.

As agreed at the Audit Committee meeting in March, recruitment has started for two independent co-opted members of the Audit Committee. Confirmation and approval of these two members will be brought to the next ordinary council meeting on 10 July 2024.

2 Proposal

It is proposed that Council approves the appointments to the committees of the Council, including chairs and vice chairs for the ensuing year.

3 Alternative Options

To not approve the appointments for the ensuing year and have no clarity of the membership of committees.

4 Financial Implications

There are no direct financial implications associated with this report.

5 Legal Implications

The Local Government Act 1972, the Localism Act 2011, and local Government Acts and Regulations made prescribe the governance arrangements for local authorities in considerable detail. They require councils to ensure that there is a clear committee structure in place and this report asks members to agree this.

6 Equalities Implications

No direct implications as a result of this report.

7 Carbon Reduction/Environmental Sustainability Implications

No direct implications as a result of this report.

8 Appendices

Appendix 1 – Committee membership 2024/25

9 Background Papers

None identified

10 Reasons for Recommendations

To approve the appointments to the committees of the Council, including chairs and vice chairs for the ensuing year for the ensuing year.

Statutory Officer approval

Approved by: M Hill

Date: May 2024

On behalf of the Chief Financial Officer

Approved by: F Whyley

Date: May 2024

On behalf of the Monitoring Officer

Gedling Borough Council 2024/25 - Committee membership

Planning (16)	
Chair	R. Allan
Vice Chair	P. Wilkinson
	S. Barnes
	S. Bestwick
	D. Ellis
	A. Ellwood
	H. Greensmith
	J. Najuk
	L. Pearson
	C. Pope
	G. Pope
	S. Smith
	R. Strong
	J. Walker
	H. Wheeler
	R. Whiting
Environment & Licensing (11)	
Chair	A. Hunt
Vice Chair	M. Paling
	B. Elliott
	Rachael Ellis
	J. Najuk
	S. Pickering
	A. Scroggie
	M. Smith
	C. Towsey-Hinton
	P. Wilkinson
	TBC
Licensing Act (11)	
Chair	A. Hunt
Vice Chair	M. Paling
	B. Elliott
	Rachael Ellis
	J. Najuk
	S. Pickering
	A. Scroggie
	M. Smith
	C. Towsey-Hinton
	P. Wilkinson
	TBC

Appeals & Retirements (7)	
Chair	P. Wilkinson
Vice Chair	Roxanne Ellis
	M. Adams
	D. Ellis
	P. Feeney
	G. Pope
	C. Towsey-Hinton
Joint Consultative & Safety (7)	
Chair	M. Welsh
Vice Chair	J. Creamer
	P. Hughes
	R McCrossen
	C. Pope
	A. Scroggie
	J. Walker
Audit (7)	
Chair	K. Robinson-Payne
Vice Chair	S. Barnes
	J. Creamer
	H. Greensmith
	P. Hughes
	A. Hunt
	R. Strong
Appointments & Conditions of Service (7)	
Chair	J. Clarke
Vice Chair	M. Payne
	M. Adams
	P. Hughes
	J, Hollingsworth
	M. Paling
	V. McCrossen
Standards (6) Not politically balanced	
Chair	P. Feeney
Vice Chair	D. Brocklebank
	S. Bestwick
	B. Elliott
	A. Ellwood
	C. Towsey-Hinton
Co-opted Member (Independent Rep - Standards)	R. Hawks
Co-opted Member (Parish Rep - Standards)	L. Kopyrko
Co-opted Member (Independent Rep – Audit)	VACANT
Co-opted Member (Independent Rep – Audit)	VACANT

Independent Person	J. Baggaley
Reserve Independent Person	S. Bembridge
Independent Remuneration Panel	
	P. Mullins
	K. Richardson
	M. Thorpe
	VACANT
Overview & Scrutiny (13)	
Chair	C. Pope
Vice Chair	D. Brocklebank
	R. Allan
	L. Brown
	A. Dunkin
	Rachael Ellis
	Roxanne Ellis
	G. Pope
	K. Robinson-Payne
	M. Smith
	S. Smith
	M. Welsh
	R. Whiting

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Report to Council

Subject: Appointments to outside bodies

Date: 22 May 2024

Author: Democratic Services Manager

Wards Affected

All

Purpose

To make appointments to outside bodies for the ensuing year.

Key decision

This is not a key decision.

Recommendation:

That Council approves the appointment of representatives to outside bodies as set out in appendix 1.

1 Background

The Council makes nominations to a range of outside bodies each year.

These include a wide range of organisations, from national and regional bodies to local community groups.

Nominations have been sought from group leaders. A full list of proposed nominations will form Appendix 1 to this report.

2 Proposal

It is proposed that Council approves the appointments of representatives to outside bodies for the ensuing year.

3 Alternative Options

To not approve the appointments for the ensuing year and have no clarity of the membership of outside bodies.

4 Financial Implications

There are no direct financial implications associated with this report.

5 Legal Implications

The Local Government Act 1972, the Localism Act 2011, and local Government Acts and Regulations made prescribe the governance arrangements for local authorities in considerable detail. They require councils to ensure that there is a council representation in place and this report asks members to agree this.

6 Equalities Implications

No direct implications as a result of this report.

7 Carbon Reduction/Environmental Sustainability Implications

No direct implications as a result of this report.

8 Appendices

Appendix 1 – Outside body representation 2024/25

9 Background Papers

None identified

10 Reasons for Recommendations

To approve the appointments of representatives to outside bodies for the ensuing year.

Statutory Officer approval

Approved by: M Hill

Date: May 2024

On behalf of the Chief Financial Officer

Approved by: F Whyley

Date: May 2024

On behalf of the Monitoring Officer

Outside bodies representation

Name of organisation	2024/25
Arnold O P W Committee (2)	Kyle Robinson-Payne Sandra Barnes
Arnold Parochial Charities (2)	Non-Member Representation – Stella Lane Marje Paling
Arnold Local Area Forum (7)	Marje Paling Kyle Robinson-Payne Sandra Barnes David Ellis Henry Wheeler Grahame Pope Kathryn Fox
Association of Public Excellence (APSE) (1)	John Clarke
East Midlands Area Museum Service (1)	Roxanne Ellis Ruth Strong (sub)
East Midlands Councils (1)	John Clarke
Economic Prosperity Committee/Nottingham and Nottinghamshire Combined Authority (1)	John Clarke Michael Payne (sub)
Gedling Borough Arts Association (1)	Henry Wheeler Roxanne Ellis (sub)
Gedling Charities & J W Harris Charity (2)	Henry Wheeler Sam Smith
Greater Nottingham Groundwork Trust (1)	Officer delegation
Greenwood Community Forest (1)	Jenny Hollingsworth
Haywood Road Community Association Management Committee (2)	Roy Allan Julie Najuk
Joint Waste Management Committee (1)	Marje Paling

Lambley Village Hall Management Committee (1)	Helen Greensmith
Local Enterprise Partnership (1)	John Clarke
Local Government Association (2)	John Clarke Michael Payne
Local Government Information Unit (1)	Michael Payne
Mapperley Golf Course Management Committee (3)	Roy Allan Grahame Pope Jenny Hollingsworth
National Housing and Town Planning Council (1)	Jenny Hollingsworth
Netherfield Community Forum (2)	John Clarke Alison Hunt
Newstead Youth & Community Centre (1)	Martin Smith
Nottingham & District Citizens Advice Bureau (1)	Michael Payne
Nottinghamshire Building Preservation Trust (1)	Roy Allan
Nottinghamshire Health and Wellbeing Board (1)	Henry Wheeler
Nottingham Playhouse Trust (1)	Michael Payne
Rural Community Action Nottinghamshire (1)	Rachael Ellis
Nottingham Express Transit Development Board (1)	John Clarke
Parking and Traffic Regulation Outside London Adjudication Joint Committee (1)	Alison Hunt
Police and Crime Panel (1)	David Ellis
Sherwood Forest Trust (1)	Michael Payne
“Sure Start” Partnership (1)	Kathryn Fox
The Alliance (formerly Coalfield’s Community Campaign) (1)	John Clarke
Trent Valley Internal Drainage Board (1)	Officer delegation
Warren Hill Action Group (1)	Rachael Ellis